

Robertson County Board of Education

August 14, 2017 Board Minutes

The Robertson County Board of Education met in regular session on Monday, August 14, 2017 at 7:00 p.m. Mrs. Connie Hogan, Mr. Stoney Crockett, Mr. Allan Heard, Mr. Tommy Mason, Mr. Scott Rice, Mr. Jeff White, and Student Board Member Colton Hudgins were present. Board Chair Connie Hogan led the Pledge of Allegiance. Dr. Causey read the Mission and Vision Statement.

CONSENT AGENDA

A. Approval of Agenda

B. Approval of July 10, 2017 Board Minutes and August 7, 2017 Special Called Meeting Minutes

C. Approval of Special Permissions

- | | |
|-----------------------------------|--|
| W. H. Heritage High School | Golden Eagle Golf Tournament
Wednesday, August 2, 2017 – Thursday, August 3, 2017
Dayton, Tennessee |
| W. H. Heritage High School | Morristown Golf Invitational
Sunday, August 6, 2017 – Tuesday, August 8, 2017
Morristown, Tennessee |
| East Robertson High School | Girls Soccer Tournament
Friday, August 25, 2017- Sunday, August 27, 2017
Gatlinburg, Tennessee |
| East Robertson High School | Sr. Beta Leadership Summit |
| W. H. Heritage High School | Wednesday, September 27, 2017 – Saturday, September 30, 2017
Pigeon Forge, Tennessee |
| W. H. Heritage High School | Cross Country Meet
Friday, September 29, 2017 – Saturday, September 30, 2017
Louisville, Kentucky |
| Springfield High School | Marching Band Competition
Saturday, September 30, 2017
Trinity, Alabama |
| East Robertson High School | Cross Country Meet
Friday, October 6, 2017 – Saturday, October 7, 2017
Oakville, Alabama |
| Jo Byrns High School | FFA National Convention
Tuesday, October 24, 2017 – Saturday, October 28, 2017
Indianapolis, Indiana |
| W. H. Heritage High School | Christmas Basketball Tournament
Wednesday, December 20, 2017 – Friday, December 22, 2017
Maryville, Tennessee |
| Springfield High School | Band Trip |
| Springfield Middle School | Thursday, April 5, 2018 – Sunday, April 8, 2018
Chicago, Illinois |

D. Approval of Discipline Committee Report

There was no Discipline Committee Report presented.

E. Approval of Attendance Report

There was no Attendance Report presented.

F. Approval of Monthly Financial Balance Sheet

The monthly financial balance sheet was presented.

G. Approval of Pay Application #10 – Springfield Middle School Renovations – not submitted

H. Approval of Pay Application #10 – Springfield High School Sports Fields

Dr. Causey recommended approval of submitted pay application #10 for Springfield High School Sports Fields.

I. Approval of Pay Application #6 – Greenbrier High School Science Labs – not submitted

J. Approval of Agreement with Mid-Cumberland Community Action Agency Head Start Program and Robertson County Board of Education – Voluntary PreK Program

The Director presented an agreement between Mid-Cumberland Community Action Agency Head Start Program and Robertson County Board of Education to outline the scope of services and terms for a partnership serving four-year old children enrolled in Voluntary PreK Program and also income-eligible for Head Start.

K. Approval of Memorandum of Agreement with Centerstone of Tennessee and Westside Elementary School and Project B. A.S. I. C.

The Director submitted the Memorandum of Agreement with Centerstone of Tennessee and Westside Elementary School and Project B. A.S. I. C. for the 2017-2018 school year.

L. Approval of Memorandum of Understanding with Centerstone Community Mental Health Centers and Robertson County Schools

The Director presented the Centerstone Community Mental Health Centers and Robertson County Schools Memorandum of Understanding for approval.

M. Approval of Letter of Agreement between Tennessee Department of Health Mid-Cumberland Region and Springfield High School and Robertson County Schools.

Dr. Causey presented the Letter of Agreement between Tennessee Department of Health Mid-Cumberland Region and Springfield High School and Robertson County Schools for approval.

N. Approval of the Annual Agenda

Dr. Causey recommended approval of the Board of Education Annual Agenda.

O. Approval of Volunteer Coaches

The Director recommended approval of the submitted Volunteer Coach List.

P. Approval of Trevecca University Graduate Study Research Project

Dr. Causey recommended approval of a research request from Kelly Richards, Trevecca University Doctoral Student with Robertson County Schools.

Mrs. Hogan requested the removal of 2G – Approval of Pay Application #10-Springfield Middle School Renovations, 2I Approval of Pay Application #6-Greenbrier High School Science Labs and 5F Approval of Bid Tab #1365- Expendable Supplies from the agenda. Mr. White made a motion to approve the amended Consent Agenda. Mr. Rice seconded the motion and it carried 6-0.

STAFF REPORTS AND RECOMMENDATIONS

Recognition of Student, Teacher, and School Achievements

Dr. Bob Pruitt, Student Services Supervisor, presented a Certificate of Appreciation to Jim Ring and the Y-CAP (Community Action Project) staff. The YCAP staff facilitated a 5-week program that served 21 unique youth for six hours Monday through Thursday. Daily each student participated in learning loss prevention, swimming lessons, and focused group sessions. The youth also volunteered in various community service projects, such as agriculture enrichment in the YMCA’s “Love Grows” garden and planting fresh flowers in front of Springfield Middle School. The Board shared their appreciation to Mr. Ring and his staff.

Dr. Pruitt also recognized Joshua Barnes and Spencer Hall, Greenbrier High School HOSA students, for receiving first place in Original Medical Innovations at HOSA’s State Leadership Conference. In June, they traveled to the International HOSA Conference and presented their invention with 143 other states and nations around the globe. As a result of Career Tech Education opportunities and their drive and determination, Josh and Spencer are beginning the process of patenting the device.

Approval of Memorandum of Understanding between Robertson County Board of Education and Robertson County Education Association

The Memorandum of Understanding between Robertson County Board of Education and the Robertson County Education Association was submitted, and recommended for approval. Mr. White made a motion to approve the Memorandum of Understanding as presented. Mr. Mason seconded the motion and it carried 6 – 0.

Robertson County Education Association

Ms. Nicki Fields, RCEA president, thanked the Board for approving the Memorandum of Understanding with R.C.E.A. and appreciation for the working relationship with the School Board.

PERSONNEL

Certified Personnel

Total Number of Certified Personnel Actions: 112

Leave of Absence: 3 Resignations: 21 Transfers: 22 New Hires: 66

Leave of Absence:

Anna Sutton	GMS	Maternity
Melissa Villines	CVES	Medical
Lindsey Welker	GHS	Maternity

Resignations:

Amber Blystone	SHS	Health Science	Career Opportunity
Emily Dyce	SHS	Health Science	Personal
Christine Edwards	CMS	6 th Science Teacher	Career Opportunity
Cherie Estep	SYS	Instructional Coach	Career Opportunity
Krystal Forgey	BES	Pre-K Teacher	Personal
Jennifer Goins	JBHS	Library Media Spec.	Career/Financial
Corrie Hanson	SMS	RLA Teacher	Career Opportunity
Jill Holman	CES	Kindergarten Teacher	Career Opportunity
Sharon Marcum	CVES	Special Education Teacher	Personal
Virginia Maxwell	GHS	Business Teacher	Personal
William O'Bryan	SHS	Social Sciences Teacher	Personal
Jennifer Pummill	JBHS	Middle School Teacher	Personal
Charlotte Richards	BES	Pre-K Teacher	Personal
Caitlin Roach	ERHS	FACS	Relocation
Shelley Rose	CVES	Instructional Facilitator	Career Opportunity
Kristen Schillo	ERHS	Middle School Teacher	Personal
Brittany Stanton	WES	Kindergarten Teacher	Relocation
Angela Stone	KES	Instructional Facilitator	Career Opportunity
Michelle West	RFWE	School Counselor	Career Opportunity
Patricia Alane White	WAT	5 th Grade Teacher	Personal
Connie Wofford	JBHS	Mathematics Teacher	Personal

Transfers:

Deanna Anderson	2 nd Grade at KES	to	Instructional Coach at System
Leslie Barrow	Teacher at WHHHS	to	Assistant Principal at CMS
Jacqueline Bilyeu	Pre-K at CES	to	Pre-K at BES
Kim Cassetty	Assistant Principal at CVES	to	Principal at GES
Tricia Craig	SPED Coordinator at CO	to	RTI Coordinator at CO
Donna Jill Friedmann	2 nd Grade at CES	to	Instructional Coach at SYS
Karen Goodman			
Maureen Henderson	4 th Grade at GES	to	IA Magnet Coordinator at SMS
Megan Jamison	2 nd Grade at WES	to	Instructional Coach at SYS
Crystal Shawn Jones	2 nd Grade at CES	to	Instructional Coach at SYS
Suzanne Maddox	2 nd Grade at WES	to	4 th Grade at GES
Cecilia Mapes	Assistant Principal at CPES	to	Assistant Principal at WHHES
Stacey Marlin	School Counselor at WHHES	to	School Counselor at RFWE
Carol Matherley	SPED Teacher at SMS	to	SPED Teacher at GMS
Linda Messinger	Music Teacher at CPES	to	Music Teacher at WAT
Elizabeth Mitchell	4 th Grade at CMS	to	Pre-K Teacher at CES
Amanda Mounds	Teacher at SMS	to	Assistant Principal at SMS
Brianna Newton	7 th Grade Teacher at GMS	to	Biology Teacher at GHS
Elizabeth Brooke Rawls	4 th Grade at CPES	to	EL Teacher at SYS
Emily Thompson	Computer Teacher at GMS	to	Business Teacher at WHHHS
Kristie Vertrees	Assistant Principal at CMS	to	Assistant Principal at CES
Jeff Wright	Assistant Principal at GMS	to	Assistant Principal at CPES

New Hires:

Jay Alvarez	WHHHS	Spanish Teacher
Courtney Anderson	System	Speech Language Teacher
Heather Armour	JBHS	Library Media Specialist
Amanda Bigalk	SHS	School Counselor
Doreen Brown	CES	3 rd Grade Teacher

Ginnifer Burns	CMS	7 th Grade Science/SS Teacher	
Patricia Coffey	SMS	7 th Grade RLA Teacher	
Ryan Collier	RCAP	Social Sciences Teacher	
James Conn	SYS	EL Teacher	
Chris Corlew	GHS	English Teacher	
Jacob Davis	GHS	English Teacher	
David Depatie	SHS	Mathematics Teacher	
Isabel Downs	CVES	2 nd Grade Teacher	
James Bryant Duncan	GMS	Computer Teacher	
Kinneth Easter	GMS	Middle School Teacher	
Bridgett Ferguson	WES	Elementary Teacher	
Roman Fleming	CPES	5 th Grade Teacher	
Matthew Gallowitz	GHS	Business Teacher	
Sarah German	WAT	3 rd Grade Teacher	
Penny Gertsch	SMS	7 th Grade Math Teacher	
Claire Haggarty	WES	1 st Grade Teacher	
Mallory Hargett	CMS	7 th Grade ELA Teacher	
Arielle Hogarth	SHS	Social Science Teacher	
Gerri Lynn Hurt	JBHS	Middle School Teacher	
Amy Jones	JBHS	Special Education Teacher	
Annette Kelly	GHS	Special Education Teacher	
Robert Kreps	SHS	Physical Education Teacher	
Brooke Kristina	SMS	Mathematics Teacher	
Jason Lamar	JBHS	Biology Teacher	
Julie Lamar	JBHS	Mathematics Teacher	
Misty Lavender	GES	1 st Grade Teacher	Interim
Moira Loughman	WHHHS	World History Teacher	
Michelle McIntyre	SHS	Business Teacher	
Kenneth Massey	SHS	Mathematics Teacher	
Mary Miller	JBHS	6 th Grade Teacher	
Tanya Montgomery	SHS	English Teacher	
Julie Moran	CES	Kindergarten Teacher	
Priscilla Nevarez	RFWE	Elementary Teacher	Interim
Julie Newberry	SHS	Agriculture Teacher	
Alexandria Niblett	SHS	Business Teacher	
Lara Overbay	CES	2 nd Grade Teacher	

CLASSIFIED PERSONNEL

Total Number of Classified Personnel Actions: 82

Non-Renewal: 1 Resignations: 7 Transfers: 31 New Hires: 43

Non-Renewal:

Heather Neely RFW

Resignations:

Dorothy Bogan	CVES	Special Ed.
Rebecca Clinard	WAT	Special Ed.
Jennifer Horton	Transportation	Bus Driver
Mary Miller	JBHS	Special Ed.
John Revitte, Sr.	Transportation	Bus Driver
Abigail Welch	ERES	Day care
Thomas John Williams	GMS	Special Ed.

Transfers:

Shellie Beard	CVES	SNP Full-time Tech	to	ERES	SNP Full-time Tech
Julie Braswell	Transp.	Router/GPS Coord.	to	Transp.	Operations Coordinator
Stephanie Clinard	BES	SNP Manager	to	CPES	SNP Manager
Susan Cox	CVES	SNP Part-time Tech	to	ERES	SNP Part-time Tech
Tasha Crain	GMS	SNP Part-time Tech	to	CES	SNP Full-time Tech
Lena Crenshaw	JBHS	SNP Full-time Tech	to	KES	SNP Full-time Tech
Dale DeRossett	Maintenance	Maintenance II	to	CO	Courier/TC/Maintenance
Tara Dowty	WES	Title I Inst. Assistant	to	HES	3-6 General Assistant
Melissa Guynn	CVES	Title I Inst. Assistant	to	CVES	Special Ed. Assistant
Terri Henshaw	CES	SNP Part-time Tech	to	JBHS	SNP Part-time Tech
Christina Heredia	JBHS	SNP Assistant Mgr.	to	JBHS	SNP Manager
Hillarey Jones	CPES	SNP Manager	to	BES	SNP Manager
Alicia LeBlanc	KES	Title I Assistant	to	KES	Art Assistant
Charmain Loggins	CMS	SNP Full-time Tech	to	WAT	SNP Full-time Tech
Sadelya Lucas	SMS	SNP-Part-time Tech	to	SMS	SNP Full-time Tech
Peggy McCay	KES	Art Assistant	to	KES	Title I Assistant
Margie McKissick	Transp.	Special Ed. Attendant	to	Transp.	Van Driver
April Nelson	HES	SNP Part-time Tech	to	HES	SNP Full-time Tech
Sonya Patterson	SMS	SNP Full-time Tech	to	WES	SNP Full-time Tech
Tanya Powell	GHS	SNP-Full-time Tech	to	GES	SNP Asst. Mgr.
Marilyn Rowland	Sub.	SNP Substitute	to	BES	SNP Part-time Tech
Cassandra Shannon	SMS	SNP Full-time Tech	to	CPES	SNP Full-time Tech
Sindy Scott	ERHS	SNP Full-time Tech	to	ERHS	SNP Interim Asst. Mgr.
Rachel Sizemore	ERHS	SNP Part-time Tech	to	ERHS	SNP Part-time Tech
Connie Smith	Sub	SNP Substitute	to	SMS	SNP Part-time Tech
Brooks Spencer	Transp.	Bus Driver	to	Transp.	Routing Coordinator
Mary Spurlock	ERES	SNP Full-time Tech	to	SHS	SNP Full-time Tech
Brenda Stevens	WAT	SNP Full-time Tech	to	GHS	SNP Full-time Tech
Tantra Townsend	SHS	SNP Full-time Tech	to	SHS	SNP Asst. Mgr.
Donna Vaughn	SHS	SNP Substitute Tech	to	SHS	SNP Part-time Tech
Sandra Washington	BES	SNP Asst. Manager	to	CVES	SNP Asst. Manager

New Hires:

Jvada Barbee	Transportation	Bus Attendant
Hannah Barrow	Teacher Center	Instructional Assistant
Jerome Carr	GCA	Custodial
Lee Carter	SNP	Technician-Full-time
Elizabeth Caywood	Transportation	Bus Driver
Louise Clayton	WES	Title I Assistant
Delores Clemons	GCA	Custodial
George Clemons	GCA	Custodial
Cheryl Cooksey	SNP	Substitute
Latonya Day	CVES	Special Ed. Assistant
Norma De La Luz	GCA	Custodial
Cassidy Dean	HES	Patriot Friends
Sara Dunivan	SNP	Substitute
Brenda Farmer	SMS	Title I Assistant
Cindy Hajdu	SNP	Substitute
Kenny Hardaway	Transportation	Safety Coordinator
Regine Harlson	GCA	Custodial
Angie Hatcher	GCA	Custodial
Jack Hatcher	GCA	Custodial
Pamela Jenkins	GCA	Custodial
Emmitt Jones	GCA	Custodial
Rachelle Joyce	CMS	Special Ed. Assistant

Peggy McCay	KES	Art Assistant
Mary Beth McClenney	GCA	Custodial
Kira McCloud	GCA	Custodial
James Merchant	Technology	Summer Worker
Kira Mowery	CES	Pre-K
Joyce Murphy	GCA	Custodial
Mark Pegelow	GCA	Custodial
Robert Powell	Transportation	Bus Driver
Robert Powell	GCA	Custodial
Justin Pryor	Maintenance	Maintenance II
Milagros Rodriguez	GCA	Custodial
Cheryl Slough	CVES	Special Ed. Assistant
Iva Stanley	GCA	Worker
Bryan Thaxton	Maintenance	Plumber
Devon Turner	GCA	Worker
Barbara Vaughn	Transportation	Bus Attendant
Roger Vaughn	Transportation	Bus Driver
Chelsey Wassman	JBHS	Special Ed. Assistant
Kacie Webb	GES	Special Ed. Pre-school
Adelaide Weiss	Transportation	Bus Attendant
Gerry Williams	GCA	Custodial

BUSINESS AND FINANCE

Review of Expense Comparison Report

Dr. Causey submitted to Board Members the June 30, 2017 summary of budget revenues and expenditures for discussion.

Approval of 2017-2018 Certified Salary Schedule

The Director submitted the 2017-2018 Certified Salary Schedule and recommended approval pending passage of the budget by the Robertson County Commission. Mr. Heard made a motion to approve the 2017-2018 Certified Salary Schedule as presented, seconded by Mr. Rice. The motion carried 6– 0.

Approval of 2017-2018 Benefits Package

Board members were given the 2017-2018 Benefits Package for Certified and Classified employees. Dr. Causey recommended approval of the package as presented. Mr. Rice made a motion to approve the 2017-2018 Benefits Package. Mr. Heard seconded the motion and it carried 6 -0.

Approval of the 2017-2018 Differentiated Pay Plan

The Director submitted to the Board the 2017-2018 Differentiated Pay Plan and recommended approval. Mr. White made a motion to approve the plan as presented, seconded by Crockett. The motion carried 6 – 0.

Approval of ACT Counts Funding to REdl Foundation

Dr. Causey shared information regarding the REdl Education Foundation and the #ACTCounts event. Dr. Causey proposed and recommended approval of a \$10,000.00 donation to the Foundation to be used solely for the #ACTCounts event. This donation would place Robertson County Schools at the highest level of sponsorship and designate Robertson County Schools as a Founding Member of the REdl Education Foundation. Mr. White made a motion to approve the designated donation to the REdl Foundation for #ACTCounts, seconded by Mr. Heard. The motion carried 6 – 0.

ADMINISTRATION

Approval of Board Policy – 1st Reading

Ms. Stephanie Mason submitted the following policy revision for first reading:

- Policy Revision 4.301 Interscholastic Athletics

Mr. Crockett made a motion to approve Policy Revision 4.301 Interscholastic Athletics on first reading, seconded by Mr. Mason. The motion carried 6-0.

TRANSPORTATION AND FACILITIES

Approval of Waterline Easements with the City of Springfield at Jo Byrns Elementary School and Jo Byrns High School

The Director submitted a packet of information, including an offer to purchase and an agreement for dedication easement for the City of Springfield, Tennessee to install permanent water line at Jo Byrns High School and Jo Byrns Elementary School. Also included in the packet was a letter from Croft and Associates LLC (7-5-17) regarding obtaining easements for the waterline on both school properties. Dr. Causey recommended approval of the waterline easement requests. Mr. Mason made a motion to approve the waterline easements for Jo Byrns Elementary School and Jo Byrns High School. Mr. Rice seconded the motion and it carried 6-0. The requests will be forwarded to the Robertson County Commission for approval.

Update on Building Projects

Dr. Causey gave a building update on the Springfield Middle School Auditorium project, Greenbrier High School project, Springfield High School Athletic Facility, and the ADA Compliance Project at East Robertson High School.

DIRECTOR OF SCHOOLS REPORT

Dr. Causey gave Board Members an update on the start of the 2017-2018 school year including enrollment numbers, teacher placement, and transportation information. He reminded the Board that Robertson County Schools and the Central Office will be closed for Eclipse Day on Monday, August 21, 2017.

The Board adjourned to meet in regular session on September 5, 2017.

Respectfully Submitted:

Connie Hogan, Board Chair

Dr. Chris J. Causey, Director of Schools