

Robertson County Board of Education

July 10, 2017 Board Minutes

The Robertson County Board of Education met in regular session on Monday, July 10, 2017 at 7:00 p.m. Mrs. Connie Hogan, Mr. Stoney Crockett, Mr. Allan Heard, Mr. Tommy Mason, Mr. Scott Rice, and Mr. Jeff White were present. Director Chris Causey led the Pledge of Allegiance and read the Mission and Vision Statement.

CONSENT AGENDA

A. Approval of Agenda

B. Approval of June 12, 2017 Minutes

C. Approval of Special Permissions

Greenbrier High School	Girls Soccer Camp Monday, July 17, 2017 – Thursday, July 20, 2017 Murfreesboro, Tennessee
W. H. Heritage High School	Volleyball Tournament Friday, August 18, 2017 – Sunday, August 20, 2017 Knoxville, Tennessee

D. Approval of Discipline Committee Report

The Discipline Committee Year End Report for 2016-2017 was presented.

E. Approval of Attendance Report

There was no Attendance Report presented.

F. Approval of Monthly Financial Balance Sheet

The monthly financial balance sheet was presented.

G. Approval of Pay Application #9 – Springfield Middle School Renovations

The Director recommended approval of submitted pay application #9 for Springfield Middle School Renovations.

H. Approval of Pay Application #9 – Springfield High School Sports Fields

Dr. Causey recommended approval of submitted pay application #9 for Springfield High School Sports Fields.

I. Approval of Pay Application #5 – Greenbrier High School Science Labs

Dr. Causey recommended approval of submitted pay application #5 for Greenbrier High School Science Labs.

J. Approval of 2017-2018 Discipline Hearing Authority Committee

The recommendation of members to the Discipline Hearing Authority for the 2017-2018 school year:

Bob Pruitt, Chair	Stephanie Mason, Co-Chair	Pat Brown	Cody Capps
Jennifer Darden	Melanie Dickerson	Donna Rae Dorris	Tricia Craig
Michele Galluzzi	Mark Gregory	Patsi Gregory	Joshua Hinerman
Emily Hollingsworth	Bill Locke	James Marshall	Terri Simmons
Misti Swindle	Lewis Walling	School Administrators	

K. Approval of Memorandum of Understanding with Head Start Program

The Director submitted the Memorandum of Understanding between Robertson County Schools and The Mid-Cumberland Community Action Agency Head Start Program for the 2017-2018 school year. It included the purpose statement, program mandates, responsibility of Head Start Program, program descriptions, and the cooperative service plan.

L. Approval of Memorandum of Understanding between Springfield Middle School (Robertson County Schools) and The Robertson County Players

The Director presented the Memorandum of Understanding between Springfield Middle School (Robertson County Schools) and The Robertson County Players for approval.

M. Approval of Letter of Agreement between Tennessee Department of Health Mid-Cumberland Region and Springfield High School and Robertson County Schools.

Dr. Causey presented the Letter of Agreement between Tennessee Department of Health Mid-Cumberland Region and Springfield High School and Robertson County Schools for approval.

N. Approval of Memorandum of Understanding between the Tennessee Department of Education and Robertson County Schools

The Director presented the Memorandum of Understanding between the Tennessee Department of Education and Robertson County Schools regarding the Coordinated School Health Project.

O. Approval of 2017-2018 Agreement Renewal to Administer School Nutrition Programs

Dr. Causey submitted the 2017-2018 Agreement Renewal to Administer School Nutrition Program with the Tennessee Department of Education. The renewal packet included the Free & Reduced Price Policy Statement.

P. Approval of Salvage Surplus List – Transportation Department

The Director submitted and recommended approval of the salvage surplus list from the Transportation Department.

Q. Approval of 2016-2017 Bullying Compliance Report

Dr. Causey gave Board Members a copy of the 2016-2017 Civil Rights and Bullying Compliance Report.

R. Approval of Contract Extension for Computer Contracts

Board members received a copy of the contract extension with Personal Computer Systems, Inc. for #1 2017-1323 Computer and Tech Equipment and Projectors and RF Equipment for approval.

Mrs. Hogan requested the additions of 2R – Approval of Contract Extension for Computers and 5D - Approval of General Funds Budget to the agenda. Mr. Heard made a motion to amend the agenda with the requested additions and to approve the amended Consent Agenda. Mr. Crockett seconded the motion and it carried 6-0.

STAFF REPORTS AND RECOMMENDATIONS

Introduction of 2017-2018 Student Board Member

Chair Connie Hogan introduced the 2017-2018 Student Board Member, Colton Hudgins. Colton is a senior at East Robertson High School, and Ms. Hogan shared with the Board the numerous school clubs and activities he is actively serving including Senior Class President and Vice President of Beta for the 2017-2018 school year. The Board welcomed Colton as the new Student Board Member.

Recognition of Student, Teacher, and School Achievements

Robertson County Education Association

There was no R. C. E. A. report presented.

PERSONNEL

Total Number of Certified Personnel Actions: 58

Retirements: 2 Resignations: 15 Transfers: 12 New Hires: 29

Retirements:

Martha Sue Culverhouse	WAT	Music Teacher	5/26/17
Jo Anne Taylor	CES	Assistant Principal	5/26/17

Resignations:

Stacy Bubba	WES	EL Teacher	Career Opportunity
Curtis Cathcart	SYS	EL Teacher	Career Opportunity
Ashley Cottrell	SHS	Agriculture Teacher	Financial
Christopher Farris	CMS	Head Baseball Coach	Personal
Chassity Halpin	GHS	ELA Teacher	Personal
Jennifer Hanna	SHS	School Counselor	Personal
Walter Hansen	SHS	Spanish Teacher	Personal
Jamie Harper	ERES	5 th Grade Teacher	Personal
Katherine Kirchhoff	SHS	Mathematics Teacher	Personal
Justin Martin	SHS	Physical Education	Personal
Julieta McPherson	WHHHS	Science Teacher	Personal
Cristena Parker	ERES	5 th Grade Teacher	Personal
Brittney Presley	SMS	Mathematics	Financial
Marci Rudolph	RFWE	1 st Grade Teacher	Personal
Christopher Whitsett	CMS	ELA Teacher	Personal

Transfers:

Lisa Anderson	STEM Coordinator at SMS	to	Science Teacher at WHHHS
Paul Arnow	Special Education at SMS	to	7 th Grade STEM at SMS (IA)
Brandy Baucom	Business Education at SHS	to	Business Education at WHHHS
Blair Coleman	Elementary Teacher at CPES	to	Elementary Teacher at CES
Stephanie Drumright	Middle School Teacher at GMS	to	Science Teacher at WHHHS
Michele' Galluzzi	Principal at GES	to	Middle Grades Supervisor at CO
Alveda Hurt	Teacher at WHHHS	to	Teacher at FOCUS
Charlotte Jones	Rise Teacher at SHS	to	Special Education at JBHS
Dinah Maupin	Asst. Principal at RFWE	to	Principal at RFWE
Jessica Potter	Mathematics Teacher at SHS	to	Mathematics Teacher at JBHS
Stacy Stafford	Reading Interventionist at GHS	to	EL Teacher at SYS
Patricia York	Asst. Principal at WHHES	to	Asst. Principal at RFWE

New Hires:

Seth Amrick	SHS	Spanish Teacher
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Christopher Barrow	ERHS	Band Director/Inst. Music
Virginia Britt	TC	Coordinator
Regina Brown	JBES	1 st Grade Teacher
Ashley Bruton	CVES	5 th Grade Teacher
Erin Burke	SHS	English Teacher
Sarah Carroll	CVES	2 nd Grade Teacher
Brandy Clark	ERES	5 th Grade Teacher
Kenneth Easter	GMS	Middle School Teacher
Hannah Garrett	ERES	5 th Grade Teacher
Teno Geritano	RCAP	Principal
Tess Harper	KES	3 rd Grade Teacher
Michael Hollingsworth	SHS	Biology Teacher
Nancy June Inman	SHS	Mathematics Teacher
Carla Keeter	GMS	Mathematics Teacher
James Martone	SHS	Social Sciences Teacher
Christen McGahey	CVES	Kindergarten Teacher
Dorothy Monteiro	SMS	Special Education Teacher
Jennifer Myers	WHHHS	Special Education Teacher
William O'Bryan	SHS	Social Sciences Teacher
Benjamin O'Neal	WHHHS	Vocal Music Teacher
Charles Weakley Owen	CVES	1 st Grade Teacher
Deborah Ruttenbur	WHHHS	ELA Teacher
Samantha Stahl	SMS	6 th Grade Teacher
Alyssa Sypt	CVES	STAR Teacher
Audrey Puentes Torres	SHS	Spanish Teacher
Kathryn Turpen	SHS	English Teacher
Maressa Ware	CVES	4 th Grade Teacher
Allison Williams	ERHS	ELA Teacher

CLASSIFIED PERSONNEL

Total Number of Classified Personnel Actions: 34

Non-Renewal: 1 Temporary Placement: 4 Retirements: 2 Resignations: 5 Transfers: 6 New Hires: 16

Non-Renewal:

Deborah Graham Transportation Bus Driver

Temporary Placement for 2017-18 school year:

Irma Bravo	SMS	Title III
Tara Dowty	WES	Title I
Melissa Guynn	CVES	Title I
Leslie Teague	CVES	Title I

Retirements:

George Burnette	Teacher Ctr.	Worker
Connie Kelly	SNP	Technician

Resignations:

Erin Burke	SHS	Special Ed.	Career Opportunity
Danielle Coleman	JBES	SNP-Technician-PT	Personal Reasons
Casey Hilton	Teacher Ctr.	Administrative Asst.	Career Opportunity
Jessica Jackson	GES	Special Ed. Preschool	Personal Reasons
Alice Young	ERHS	SNP-Asst. Mgr.-FT	Personal Reasons

Transfers:

Shannon Caplinger	CVES	Special Ed. (Star)	to	CVES	Special Ed. (Incl)
Jessica Jackson	GHS	Special Ed.	to	GES	Special Ed. PS
Letetia Martin	JBHS	SNP Mgr.	to	GHS	SNP Mgr.
Natashia Milteer	CES	Special Ed.	to	SMS	STEAM Asst.
Rachael Norwood	CMS	Special Ed.	to	CMS	ISS Asst.
Teresa Richardson	CES	Pre-K	to	CES	Special Ed.

New Hires:

Barbie Buckliew	SNP	Substitute
Connie Caldwell-Rogan	GHS	Volunteer Coach
Tyler Campbell	GMS	Volunteer Coach

Jennifer Hunter	JBHS	General Assistant
Luke Jones	Technology	Summer Worker
Will Joyce	Technology	Summer Worker
Monica King	SNP	Substitute
Tami McClain	ERES	Special Education
Melissa Page	SNP	Substitute
Melissa Parrish	BES	Pre-K
Tommy Payne	Transportation	Bus Driver
Kenneth Rainey	GCA	Worker
Madison Sader	GES	Bobcat Buddies
Ashlee Schussler	GES	Bobcat Buddies
Contessa Watkins	WES	Special Education
Amber Williams	ERES	Daycare

Approval of Transportation Coordinator – Two Positions

Dr. Causey gave the Board information regarding staff reorganization request from the Transportation Department and to create two additional Transportation Coordinators position. The two new coordinators will be assigned regions-school clusters to manage and will have additional responsibilities focusing on operations and safety. They will also be responsible for dispatching. Members were provided an organizational chart for the Transportation Department. The Director recommended approval, and Mr. Rice made a motion to approve the two additional Transportation Coordinator positions. Ms. Hogan seconded the motion and it carried 6-0.

Mr. Josh Hinerman, Transportation Supervisor, also addressed the Board regarding required stickers by the State Legislature to be placed on all buses with phone numbers for formal complaints. The Department of Education State Director of Pupil Transportation will enforce compliance of the complaint line.

BUSINESS AND FINANCE

Review of Expense Comparison Report

There was no Expense Comparison Report presented.

Approval of 2017-2018 High School Fees

Board members were presented the 2017-2018 school fees for each Robertson County High School. Dr. Causey recommended approval, and Mr. Heard made a motion to approve the fees as presented by each high school. Mr. White seconded the motion and it carried 6-0.

Approval of TSSEE Membership for 2017-2018

The Director offered information regarding the Tennessee School Systems for Equity and recommended approval of the membership. Mr. Crockett made a motion to approve the Tennessee School Systems for Equity 2017-2018 Membership in the amount of \$4,500. Mr. Heard seconded the motion and it carried 6-0.

Approval of Draft 2017-2018 General Funds Budget

Members were presented the proposed 2017-2018 Draft General Funds School budget. The Director briefly discussed the draft budget including a 3% increase and \$700.00 bonus for certified teachers, and recommended approval. Mr. White made a motion to approve the preliminary draft 2017-2018 general funds budget as presented. Mr. Mason seconded the motion and it carried 6-0.

ADMINISTRATION

Approval of August 21, 2017 School Day Closure

Dr. Causey submitted a letter from Commissioner Candice McQueen granting permission to amend the 2017-2018 school calendar by converting August 21, 2017 from a scheduled instructional day to a stockpiled day. Dr. Causey also shared that schools will be teaching and preparing students for the Solar Eclipse Day. The Director explained the closure request is due to the total solar eclipse that will take place and for the following reasons:

- School Resource Officers will not be available to schools and required to be on duty by the Sheriff's Department for the influx of visitors expected in Robertson County that day. This compromises the safety of our students.
- Traffic congestion could be a safety issue for buses on the roads at any time during the day.
- It is believed that communication could be limited which also compromises the safety of our students.
- There will be eclipse events throughout the district and closing schools will allow our families the opportunity to participate in these events.

- Due to the location of many of these events and viewing areas, we believe many of our school parking lots will be used by individuals congregating in different areas. The path of this eclipse indicates that White House, Cross Plains, and Springfield areas could become congested with concern for many schools involved.

Mr. White made a motion, seconded by Mr. Rice, to approve August 21, 2017 be converted to a stockpile day with all schools and offices closed. The motion carried 6-0.

TRANSPORTATION AND FACILITIES

Update on Building Projects

Dr. Causey gave a building update on the Springfield Middle School Auditorium project, Greenbrier High School project, Springfield High School Athletic Facility, and completion of the HVAC at Watauga Elementary School.

DIRECTOR OF SCHOOLS REPORT

Dr. Causey presented his first Director of Schools Report by thanking everyone for their encouraging and supportive words. He announced the Back to School Administrators meetings are set for Thursday, July 20, 2017 and Friday, July 21, 2017. He also shared appreciation for the Federal Programs Department stating 60 Professional Development sessions have been held with over 1076 in attendance. The Summer Reading program has been successful with 1506 books read by students.

NEW BUSINESS

Mr. White asked the Board to consider donating a surplus portable to the Robertson County Animal Control to be used for office space. Mr. White made a motion to approve the donation of a surplus portable to the Robertson County Animal Control. Mr. Heard seconded the motion and it carried 6-0.

The Board adjourned to meet in regular session on August 14 2017.

Robertson County Board of Education

August 7, 2017 Special Called Board Minutes

The Robertson County Board of Education met for a Special Called meeting on Monday, August 7, 2017 at 6:30 p.m. Mrs. Connie Hogan, Mr. Stoney Crockett, Mr. Allan Heard, Mr. Tommy Mason, Mr. Scott Rice, and Mr. Jeff White were present. Director Chris Causey led the Pledge of Allegiance and read the Mission and Vision Statement.

Presentation of Review Team Recommendation of Amended Charter School Application for Springfield Preparatory Academy

Ms. Stephanie Mason, Assistant Director of Schools and Charter School Application Review Committee Representative, gave an overview of the team's training with the State Department of Education and method of review of the entire application process. After thoroughly and fairly studying the amended application, the Committees' findings were unanimous. The amended application did not meet set requirements; therefore, the Committee could not recommend approval by the Board. Mr. Crockett made a motion to accept the Committees' recommendation and deny the Charter School amended application for Springfield Preparatory Academy based on the findings of the Charter Review Committee. Mr. White seconded the motion and it carried 6 – 0.

The Board adjourned to meet in regular session on August 14 2017.

